

# Jade Winds Association

Move -In Move- Out Delivery

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**Name:** \_\_\_\_\_ **Building:** \_\_\_\_\_ **Unit Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Delivery Company/Contractor:** \_\_\_\_\_

**Description of Work:** \_\_\_\_\_

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*Please be sure to attach a money order, cashier check or personal check in the amount of \$500 for move in-out & \$250 for Delivery made out to: Jade Winds Association Inc. We also accept card payments over the phone. Please note: There is a processing fee. Upon completion of the move in / move out / delivery, the check can be picked up from the office, please call in advance to schedule the return of your money order or cashier check.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_